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# BFC Business Support Manager

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British Fashion Council

## BUSINESS SUPPORT MANAGER

### Background to BFC and LFW

The British Fashion Council (BFC) owns and organises London Fashion Week (LFW) and the British Fashion Awards. LFW is one of the big four fashion weeks and provides a twice yearly platform for top British and international designers to hold their catwalk shows and exhibit to an international audience of press and buyers. Funded by industry sponsors, the BFC has a Colleges Council which aims to develop links between the industry and the top UK fashion colleges and it also helps designers in their business development, through sponsorships and publications.

The BFC has recently been awarded a 3 year grant by the London Development Agency (LDA) to raise the international profile of LFW and develop business support available to London based fashion Designers.

### Job Description

The Business Support Manager is a new full time position. The role will include the following:

- Activation of the business support elements of the LDA grant (see above)
- Liaison with business support bodies both in London and nationally
- Development of mentoring scheme and business advisory programme
- Handling business elements of applications for LFW award scheme sponsorships including New Generation and Fashion Forward

The position will be based at the BFC's headquarters at 5 Portland Place, London, W1 around usual office hours.

### Salary

From £30,000, depending on experience.

### Skills and experience

Experience of day to day operation of a designer business. Standard IT literacy.

### Person specification

The successful candidate will be a self starter, comfortable working in a small and committed team and with good communication skills to facilitate liaison with a wide variety of external organisations and individuals.

### BFC Equal Opportunities policy

The BFC is an equal opportunities employer.

### Applications

If you are interested in being considered for the above position, please apply by email, no later than 8th February 2008, to the [applications@britishfashioncouncil.com](mailto:applications@britishfashioncouncil.com) including your CV.

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